worcestershire
countycouncil

Appendix 4
to Contract

INCOME/EXPENDITURE FORM

Contract Number: ……

Service Provider: ……

INCOME/EXPENDITURE RETURN for period ……

Item	Expenditure		Item	Income	
	Actual £	Budget £		Actual £	Budget £
Buildings			Adult and Community Services		
Vehicles			County Council other (specify below)		
Equipment			District Council		
Other			Health Authority		
			Charitable Sources		
Rent/Rates			Fundraising		
Gas/Electricity etc			Contribution from Reserves		
Salaries/wages			Sales/charges/attendance fees		
Transport			Other (specify below)		
Volunteer Expenses					
Recruitment/Training					
Postage/Telephones etc					
Publications/subscriptions					
Management fee					
Consumables					
Miscellaneous					
Others					
Total: £			Total:£		
Deficit: £			Surplus £:		

SAMPLE

SAMPLE